



Colorado Tower Garage Parking Contract

Name:	Effective Date:
Phone:	Billing Address:
Employer:	
Email:	
VEHICLE 1	VEHICLE 2
Vehicle Make:	Vehicle Make:
Model/Color:	Model/Color:
Year/ License:	Year:
TxTag #:	TxTag #:

CHECK APPLICABLE

- Request New Card: Card No. _____
- Request Replacement Card:
Lost/Damaged Card No. _____
- Request Transponder: \$35 fee applies
Transponder ID: _____
- Deactivate Card No. _____
- Transfer Card No. _____

GARAGE

- Unreserved
- Reserved-space No. _____

Use of an existing Toll Tag is free of charge and provides "hands-free" ingress & egress. Please provide your TXTag number above to activate this feature. Toll Tags may be obtained from www.txtag.org. Garage specific transponders are available for purchase for a one-time fee of \$35.00 each.

Proximity cards are available free of charge for first card issued; replacement cards for lost or damaged cards will be charged at \$20 each.

Forms must be faxed to: 512-474-2047 or emailed to: mhantelmann@spplus.com

Forms received after 2:00pm will be processed the next business day.

All Contracts are on a month-to-month basis and may be terminated by either party with a 30 day written notice, unless otherwise stated in your Lease Agreement.

FOR INTERNAL USE ONLY:

Access Card No. _____

Tax Exempt: YES (attach certificate) NO

TxTag No. _____

Parking Rate: \$ _____

Access Card Issued by: _____

Billing Entered by: _____

Date Issued: _____

Date Entered in Billing: _____

**COLORADO TOWER GARAGE
PARKING RULES AND REGULATIONS**

Please read the following, initial and sign to acknowledge that you understand and agree with the terms, rules, and regulations of parking at the Colorado Tower Garage.

Payment for parking is due on or before the first of each month. Accounts are considered delinquent by the 5th of each month. In the event your account is delinquent, your parking card may be deactivated until payment is received. There is a \$25 non-refundable charge for lost or damaged cards and for termination of card without returned card. Payable by cash, check, or money order only and paid at the time of card pick up. Cards will not be released without payment.

Neither owner nor operator assumes any responsibility whatsoever for loss or damage to the vehicle or its contents, however caused. No employee has the authority to vary this agreement.

Lessee agrees to abide by any and all regulations pertaining to the use of the facility as prescribed from time to time by SP Plus or the Property Management of Colorado Tower Garage.

The access card must be used at all times to operate the entrance and exit gates to the Garage. If your access card does not work, contact the Facility Manager, Matt Hantelmann, at 512-474-6470. Access cards must be used in an "IN-OUT" sequence. If this order is reversed, the card will not function.

Prices are at market rate and can be changed at any time with 30 days written notice, unless otherwise noted in your office lease.

Contract parking is will be "pro-rated" before the 15th of the month.

Garage Operator reserves the right to tow any vehicle found parked illegally, including, but not limited to, abandoned vehicles, hazardous vehicles and double parked vehicles.

All persons parking in the parking garage or parking areas shall observe posted signs and markings regarding speed, stop signs, traffic lanes, reserved parking, no parking, visitor parking, disabled spaces, etc.

The Operator of the Garage reserves the right to install or utilize any system of entry and exit control devices, tenant identification cards, or vehicle identification cards. All persons parking in the garage or parking areas shall comply with such systems. Operator may impose reasonable charges for replacement of control device cards or other parking identification cards which are lost or damaged.

Operator reserves the right to utilize any reasonable system by which building tenants may pay for parking of their guests or customers.

All persons parking in the parking garage or parking areas shall refrain from throwing trash, ashtray contents, or other debris on the garage floor or parking areas.

All vehicle owners and all persons parking in the parking garage or parking areas shall be responsible for promptly repairing flat tires, or other conditions of the vehicle, which cause unsightliness in the judgment of the Operator. This includes vehicles that are leaking any fluid on the parking garage floor (oil, transmission fluid, brake fluid, radiator fluid, etc.)

If vehicles are blocking driveways or passageways or are parked in violation of these rules and regulations or state statutes, Operator may exercise vehicle removal remedies pursuant to Tex. Trans. Code Ann. Sec. 684.001 et seq. (Vernon 1996).

All persons parking in the parking garage or in parking areas park at their own risk. **Charges are for the rental of 1 parking space only.** Operator and Owner of building and garage **assume** no responsibility whatsoever for loss or damage of vehicles or their contents, however caused.

Operator reserves the right to rescind these rules, make reasonable changes, or make other reasonable rules and regulations for the safety, care, and cleanliness of the parking garage and parking areas and for the preservation of good order.

Accepted and agreed to by: _____

Signature

Print Name

Date: _____