

**COLORADO TOWER  
TENANT EMERGENCY WARDEN**

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Your cooperation is needed at this time by assigning someone in your office as the **"TENANT EMERGENCY REPRESENTATIVE"**. You will also need *at least one* **"TENANT EMERGENCY WARDEN"**. Full floor tenants need a *minimum of two* Emergency Wardens, *one for each stairwell*. Large offices may also want to designate **"TENANT EMERGENCY ATTENDANTS"** who are responsible for seeing that everyone in their assigned department has evacuated.

**TENANT EMERGENCY REPRESENTATIVE:** \_\_\_\_\_  
Email Address: \_\_\_\_\_

**TENANT EMERGENCY WARDEN:** \_\_\_\_\_  
Email Address: \_\_\_\_\_

**TENANT EMERGENCY WARDEN:** \_\_\_\_\_  
Email Address: \_\_\_\_\_

**TENANT EMERGENCY ATTENDANT:** \_\_\_\_\_  
Email Address: \_\_\_\_\_

**TENANT EMERGENCY ATTENDANT:** \_\_\_\_\_  
Email Address: \_\_\_\_\_

It is very important we have this information on file so, please complete and return to:  
The Property Management Office, Suite 1500.